Training Kit
For new version of E-Procurement Centralised Supplier Registration Module

Note: This is the updated training as per the new version available for end users training manual will be updated once in 3 months and as Software Developers Vupadhi Techno services wont be responsible if there are any changes in live application and the training manual. User can contact helpdesk mentioned in the new e-procurement portal for any clarifications

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On the Homepage: [www.tender.apeprocurement.gov.in](http://www.tender.apeprocurement.gov.in), Click on ‘Register’ Link
Read all the Terms and Conditions of Registration and Click on ‘I Agree’
In this page: click on select digital certificate and select the certificate after inserting the DSC and click on ok.
upload the certificate and enter your primary contact information along with login credentials

→ click on next step
Upload the certificate and enter your Business information details along with login credentials like User ID and a new password → click on next step
Enter your Business Registration information details → click on next step
On successful submission, a Confirmation message is displayed and your supplier ID will be registered → An email alert will be sent to the registered email and as a supplier you have to contact Helpdesk Support for Activation of the User ID → click on login